



FULL COUNCIL

BURNLEY TOWN HALL

Wednesday, 12th July, 2017 at 6.30 pm

PRESENT

MEMBERS

Councillors H Baker (Vice-Chair), G Birtwistle, C Briggs, B Brindle, M Brindle, F Cant, I Carmichael, S Chaudhary, J Cunningham, T Ellis, D Fleming, B Foster, R Frost, S Graham, J Greenwood, J Harbour, T Harrison, D Heginbotham, A Hosker, S Hussain, M Ishtiaq, M Johnstone, A Khan, L Khan, M Lishman, S Malik, T Martin, E Monk, N Mottershead, A Newhouse, L Pate, M Payne, T Porter, A Raja, P Reynolds, A Royle, A Tatchell, C Towneley, M Townsend and C White

OFFICERS

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| Pam Smith | Chief Executive |
| Mick Cartledge | Chief Operating Officer |
| Lukman Patel | Head of Governance, Property, Law and Regulation |
| Asad Mushtaq | Head of Finance |
| Eric Dickinson | Democracy Officer |
| Imelda Grady | Democracy Officer |
| David Farrar | Mayor's Officer |
| Claudia Wilcock | Business Administration Apprentice |

12. Minutes of the Last Meeting

RESOLVED The Minutes of the meeting of the Council held on the 17th May 2017 were confirmed and signed by the Chair.

13. Declarations of Interest

Councillors Howard Baker, Mohammed Ishtiaq, and Mark Payne declared pecuniary interests in Item 5 (a) on the agenda relating to Business Rates Discretionary Scheme 2017/18.

Mick Cartledge and Lukman Patel had also declared interests in Item 5 (e) relating to the Appointment of the Chief Executive.

14. Mayor's Communications

The Mayor indicated that at the Lord Lieutenant of Lancashire Cadet Poppy Appeal Awards 2017 on the 5th June as Mayor he accepted a certificate on behalf of the Sea Cadet Corps who were unable to attend, and that he was very pleased to be able to present the certificate to them tonight.

Members congratulated the Sea Cadets on the receipt of their certificate.

Members also acknowledged the contribution of Pam Smith as Chief Executive of Burnley Council, as this was her last Council meeting before she would be taking up a new post with Stockport Council as their Chief Executive, and they also wished her well in her future endeavours.

The Mayor also indicated that the date of the next scheduled Full Council had been changed from 23rd August to 27th September 2017

15. Public Question Time

Mrs Pat Woolven addressed the Council under the Request to Speak Policy thanking the Council for closing Raglan Road at short notice due to a hole in the road.

16. Business Rates-Discretionary Scheme 2017/18

Councillors Howard Baker, Mohammed Ishtiaq, and Mark Payne left the room and did not take part in this item.

With reference to Minute 13 of the Executive (4th July 2017) consideration was given to a Business Rates Discretionary Scheme 2017/18.

RESOLVED

- (1) That the Discretionary Relief Scheme set out in Appendix 1 be approved; and
- (2) That the associated updates to the Council's Discretionary Rate Relief Policy (Appendix 3) be approved, subject to an amendment that any references to the Director of Resources be changed to the Council's Section 151 Officer.

17. Council Tax Support Scheme

With reference to Minute 12 of the Executive (4th July 2017) consideration was given to the Council Tax Support Scheme for 2018/19 and the implementation of any future changes from 2019/20.

RESOLVED

- (1) That the changes to the Council Tax Support Scheme with respect to backdated claims, as set out in paragraph 8, be approved;
- (2) That all other aspects of the Council Tax Support Scheme for 2018/19 be maintained; and
- (3) That the timelines for the continuing review of the scheme in time for implementation in 2019/20 be noted.

18. Final Outturn Position 2016/17

With reference to Minute 14 of the Executive (4th July 2017) consideration was given to the Council's revenue and capital accounts for 2016/17, and a revised 2017/18 capital budget after incorporating net carry forward commitments (slippage) from 2016/17.

RESOLVED

- (1) That the final position on the Council's revenue account for 2016/17 and the net overall surplus, compared with the revised budget of £377k as shown in the table in paragraph 8 which equates to approximately 2.5% of the net revenue budget, be approved;
- (2) That the transfers to/from Earmarked Reserves totalling a net £1.059m to reserves (see Appendix 2) be approved;
- (3) That the additional revenue budget carry forward requests from Heads of Service totalling £201k (an increase of £141k) from those previously approved in February 2017 (see Appendix 3) be approved;
- (4) That the final position on capital spending and financing of £6.790m for 2016/17 as shown in Appendices 4 & 5, which equates to 85% of the final resources position, be approved; and
- (5) That the revised capital budget for 2017/18 totalling £12.794m as outlined in Appendix 6, (including net carry forward of £0.727m) be approved

19. Annual Treasury Management Review 2016/17

With reference to Minute 15 of the Executive (4th July 2017) consideration was given to the Council's treasury management activity during 2016/17.

RESOLVED

That the annual treasury management activity for the year ended 31 March 2017 be noted.

20. Chief Executive Officer Appointment

Mick Cartledge and Lukman Patel left the room and did not take part in this item.

Consideration was given to arrangements for the appointment of a new Chief Executive.

RESOLVED

- (1) That the Appointment Committee's authority to conduct the recruitment within the financial parameters set out in this report be confirmed; and
- (2) That a budget of £20,000 be established for the cost of recruitment support and advertising as set out in the report.

21. Summary of Executive Urgency

Consideration was given to the urgent decisions made by the Executive regarding the implementation of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from January 2016 To May 2017.

RESOLVED

That the report detailing urgent Executive decisions made from January 2016 to May 2017 be noted.

22. Constitutional Updates

Consideration was given to the changes made to Part 3 of the constitution by the Leader and to the delegation of the Head of Governance, Law, Property & Regulation as Monitoring Officer for Council functions regarding minor amendments.

RESOLVED

- (1) That the change made to Part 3 of the constitution by the Leader be noted, as follows;
 - (a) 25th May 2017 Additional delegation to the Head of Governance, Law, Property & Regulation regarding utilities (Appendix 1);
- (2) That the delegation of the Head of Governance, Law, Property & Regulation as Monitoring Officer regarding minor amendments to Council functions be added to and amended to the following;

“Appointed as the Council's Monitoring Officer with authority to make minor amendments to the Council's constitution, and also to make minor amendments to the Council's policies and procedures.”

23. Report from the Chair of Scrutiny

RESOLVED That the Cycle 1 report of the Scrutiny Chair be noted.

24. Strategic Plan Progress Reports

RESOLVED That the Strategic Plan Progress Reports of Executive Members be noted.